

Compliance Logo Use Policy

ISOP Solutions Inc. (ISOP) understands the importance for companies to display their compliance certificate and the ISOP Compliance logo.

Policy for use of the ISOP logo:

The ISOP Compliance Logo Use Policy provides that the logo may only be used by the compliant client and only in direct connection with the company's name or company mark of the compliant client.

It may not be affixed to the applicant's products or used in relation to applicant's products and/or processes.

Use of the mark shall be restricted to the holder of the permission to do so and may not be transferred by the applicant to the third parties without the express permission of the compliance body.

The ISOP Compliance Logo may only be used in the extent of printings or advertising relevant to the compliance scope addressed in the compliance certificate.

When the mark is used in general advertisement, the compliance scope shall be addressed on it.

The ISOP Compliance Logo may only be used in the form provided. The original logo may be enlarged or reduced in size, but its size shall not be smaller than 12 mm.

When the compliance logo is used with its copy or printing, the colors of the mark follows those as shown in the figure in principle and shall be in one color.

If the applicant has further questions concerning the use of the compliance mark, he is obliged to get the written approval by ISOP before using it.

Accreditation body or it's member can visit your company along with the compliance body.

The logo cannot be used on laboratory reports.



The logo may be used and is supplied in the form of both electronic and camera-ready artwork (camera-ready upon request).

The logo may be used on the company's website, business cards, and stationary to assist the company is communicating to their customer that they are compliant.

Logo use guidelines are provided along with the compliance certificate and camera-ready artwork.

Misleading of the compliance mark and logo:

When either the compliance mark or logo are misused, a Corrective Action Report (CAR) addressing the corrective action and its deadline will be sent to the applicant.

When the scope is reduced or extended the client will amend the advertisement.

The applicant shall submit the result of the corrective action taken to ISOP within one month from CAR is drawn up.

If the applicant does not take the CAR, ISOP can require corrective action to the applicant in writing.

If the corrective action is not taken within given period, the compliance can be cancelled upon the decision of ISOP compliance committee. At this time the certificate shall be returned to ISOP and the publication of the transgression, if necessary, can be taken.

If the applicant uses the compliance mark and logo after its cancellation or suspension, legal action can be taken.

The logo is not permitted to be applied to lab test, calibration or inspection report since these are the products for an accredited organization.



Corrective action:

The result of corrective action taken for nonconformity drawn up in surveillance audit shall be submitted and approved within one month from the date it is drawn up. Otherwise, the compliance can be suspended.

Even though the compliance is suspended for the above reason, if it is clear that the applicant does not take the follow-up action for it, the compliance can be cancelled.

Duties of the applicant

The compliance shall remain valid for a period of three years. The surveillance audits shall be performed in accordance with the schedule suggested by ISOP during the period.

The applicant is obliged, once the compliance certificate has been awarded, to notify the compliance body of all-important changes to his management system and changes to the company's structure and the organization which have a major influence on the management system.

When the system manual of the applicant is revised, the revised manual shall be submitted to the ISOP. The above guide for the use of the compliance mark and logo shall be always complied and subject to legal action on nonconformances.

ISOP may place following information in public domain about your company: name, address, scope, compliance date, validity.

ISOP shall maintain ownership of Audit Documents including the Audit Report and the ISO Certificate.

Signed: *Stephen H. Bullock*

Position: Compliance

Date: January 26, 2021